

Unfortunately, the Director's Manual revision is not complete. The task turned out to be much more time intensive than I had envisioned. My paid work did not afford me the time required to include all revisions and to complete the reformatting of the document.

A number of pages, as they come up for review, reveal references to no longer existing By-Laws and/or Rules & Regulations. Each must, therefore, be cross referenced to the new By-Laws or Rules & Regulations.

The use of numerous, differently formatted, headers and a the multiplicity of fonts used over the years has led to changes in pagination of longer articles. I.e., Moving to a common font has resulted in either longer or shorter documents, depending on the original fonts used.

The latest Rules and Regulations, prepared by Past President, Bob Ruohoniemi, and expected to receive approval at AGM 2015 must be incorporated. The updates to Section 4 of the document, the National Convention Guidelines and the Basic Letter of Agreement as prepared by Norm Demeule in 2015 have been confirmed as the latest versions for incorporation. The first 100 pages (up to Section 3; A-4, Bursary applications) are complete.

All revisions to the Directors' Manual will be carried out as time allows. The new target date is before the end of this year (2015). From that point onward, it should only require annual updates. I intend to keep you updated on the progress of the revisions.

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Director for NB