

## **Past-President's Report to the Canadian Square & Round Dance Society AGM16**

1. Revisions to the Terms of Reference for the Nominations Committee, to conform to the new By-laws approved last year, were prepared, and approved, by the Board at the 15 May 2016 Board meeting.  
The approved Nominations Committee TORs are attached.
2. A list of nominees to serve as CSRDS Provincial Directors in 2016 -2018 was prepared for nomination and election at AGM16. Newfoundland has one nominee and there are no nominees from the Yukon, Northwest Territories, and Nunavut.  
New Directors were nominated for Nova Scotia, their bio is attached.  
The list of nominees is attached.

Submitted by:

J.R.(Bob) Ruohoniemi  
Past-President  
Canadian Square and Round Dance Society  
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## Canadian Square and Round Dance Society – Director’s Manual

### Terms of Reference – Committees

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May 15 2016 \*

### NOMINATIONS

The Past President, as provided in the By-Laws, fulfills the function of the Nominating Committee. The By-Law Section **5.03**, provides complete direction for the performance of the duties of the Nominating Committee. See attached draft letters calling for nominations. Alter one to suit your taste. In the absence of the Past President, the President shall undertake this function.

At the Annual General Meeting **held within two years of the previous elections**, (usually held during convention years) the Chair of the Nominating committee presents the names of the nominees for Directors to the AGM for their acceptance.

It would be helpful, in the preparations for the election of officers at the meeting of the Incoming Board, if the nominating committee obtained from the Incoming Directors an indication of their willingness to serve as an officer in any of the Executive positions. This would enable the Nominating Committee to have a prepared list of possible nominations for officers of the Society for election at the first meeting of the Incoming Board. It is also desirable to obtain an indication of interest from the incoming Directors in serving on the various Committees of the Board.

The Past President, as Chair of the Nominating Committee, with the President and Vice-President, will review the results of the nominations for Directors and their stated interests to serve as an officer in any of the Executive positions and various Committees and will assemble a list of nominations of Executive Officers for presentation to the Incoming Board of Directors. In the absence, or the inability, of the Vice President to participate in preparing the list of Executive Officer nominations, the Past President will enlist the participation of one of the remaining members of the Executive Committee (Treasurer and Secretary).

The Chair of the Nominating Committee will present the results of the interests expressed from and by the incoming Board members to serve in executive positions and on Committees to the Incoming Board.

It would also be useful to share the list of Directors indicating interest in the various committees of the Board with all the candidates for President before the Incoming Board meets. This would enable them to consider who they would like to have as being responsible for the various committee aspects.

May 15, 2016 \*

*Draft letter calling for nominations  
Use Society letterhead paper*

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*Date*

*Federation*

*Name of President*

*Address*

Subject: Request for Nominations for the 20\_\_\_\_ Board of Directors

Dear \_\_\_\_\_

It is time again for the Society's Nominating Committee to ask the Provincial/Territorial Federations to nominate a couple or two persons to serve on the Canadian Square & Round Dance Society's Board of Directors.

This Board is comprised of 26 directors nominated, two from each of Canada's ten Provincial and three Territorial Federations or equivalent organizations. Election to the Board takes place at the Annual General Meeting (AGM), **held within two years of the previous elections** (usually held in conjunction with each Canadian National Convention). This is the process by which dancers who are members of the Canadian Square & Round Dance Society (CSRDS) exercise their control over the Society's affairs.

Society By-law **5.03** requires that on or before September 30<sup>th</sup> of the year prior to **the AGM held within two years of the previous elections**, an officer of the Society shall, by official letter addressed to the President (or Official Contact) of each Provincial/Territorial Square & Round Dance Federation, request the name and complete address of a couple., or of two persons, the Federation wishes to nominate to the Board of Directors of the CSRDS. The Nominees names and address should be accompanied by a biographical sketch, outlining their experience in the square & round dance movement, and include a statement to the effect that they are prepared to serve (a letter from them would be most appreciated). Please submit your Federation's nomination to us at the above address no later than April 30th 20\_\_. This is to ensure adequate time for publication of the list of Nominees for election on the Society's Website and a copy to be sent to all provincial and territorial federations, before the General Membership Meeting is asked to elect these **nominees** to the Board.

**The Canada Not-for-profit Corporations Act Part 9, gives Directors the responsibility for managing or supervising the management of the corporation.** Board members are elected for a two year term and are expected to assume certain routine tasks related to the operation of Society affairs, including Committee work (**see attached listing of the tasks**).

Members of the Board will be elected (or re-elected) at AGM 20\_\_, held in \_\_\_\_\_  
(at the Canadian National Square and Round Dance Festival, July \_\_\_\_\_ 20\_\_)

Kind regards,

*Name of Director/Past President*

Nominations Committee

*Draft attachment to letter calling for nominations  
Use Society letterhead paper*

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*Date*

The following Executive Committee positions are elected at the Board of Directors meeting after the **elections** AGM:

- President
- Vice President
- Secretary
- Treasurer

The following ongoing committee chairpersons are appointed from the incoming Board of Directors:

- By-Laws/Regulations/Constitution Review
- Communications
- Directors' Manual
- Financial Advisory
- Historian
- Honours and Awards
- Membership & Insurance
- National Convention Co-ordinator
- Professional Development (Bursaries & Leadership Grants)
- Publicity & Public Relations
- Web Site

Other Special committees as deemed necessary by the President and approved by the Board of Directors.

*Name of Director/Past President*  
Nominations Committee

Canadian Square and Round Dance Society

NOMINATION REPORT 2016-2018 Board of Directors

RESIDENTIAL ADDRESS

MAILING ADDRESS

BC	Darcy and Beth McGifford 105 Sunglo Dr. Penticton, BC V2A 8X6	105 Sunglo Dr. Penticton, BC V2A 8X6
AB	Norman and Loretta Demeule 46479 Range Road 183 RR1 Ohaton, AB T0B 3P0	46479 Range Road 183 RR1 Ohaton, AB T0B 3P0
SK	Bill and Shirley Treleaven SW Section 2, Township 12, Range 20- West of the Second, Milestone, SK S0G 3L0	Box 233 Milestone, SK S0G 3L0
MB	John and Lorraine Kozera 24 Aspen Villa Drive Oak Bank, MB R0E 1J2	24 Aspen Villa Drive Oak Bank, MB R0E 1J2
ON	Peter and Bev Piazza 88 Fox Hollow Cr. London, ON N6G 3R2	88 Fox Hollow Cr. London, ON N6G 3R2
QE	Peter Grondin and Rachelle Cournoyer 170 McNicoff Cres. Dorval, QC H9S 3W4	170 McNicoff Cres. Dorval, QC H9S 3W4
NB	Eric and Dianne McCormack 6 Harmony Road Grand Bay - Westfield, NB E5K 1P8	6 Harmony Road Grand Bay – Westfireld, NB E5K 1P8
NS	Laurie and Wilma Illsley 472 Mt. Hanley Road, RR #3 Lawrencetown, Annapolis County, NS B0S 1M0	472 Mt. Hanley Road, RR #3 Lawrencetown, Annapolis County, NS B0S 1M0
PE	Paul and Barb Burleigh 534 East Bideford Road Ellerslie, PE C0B 1J0	534 East Bideford Road Ellerslie, PE C0B 1J0
NL	Roy Church 3 Florencia Court St. John's NL A1E 6K1	3 Florencia Court St. John's, NL A1E 6K1

Yukon, Northwest Territories, and Nunavut – Vacant  
Laurie and Wilma Illsley

472 Mt. Hanley Road, RR #3 Lawrencetown,  
Annapolis County, Nova Scotia, B0S 1M0

Home Phone: 902-584-3500

Cell Phone: 902-825-7500

Email: [lwillsley@eastlink.ca](mailto:lwillsley@eastlink.ca)

Laurie Illsley square danced from the time he was 10 years old (1966) until 1980. Wilma Illsley square danced from 1970 -1980

Between 1980 and 1990 they were busy with family.

Laurie and Wilma began dancing again in 1990. Laurie was President of West Kings Twirlers Club for 2 years in 1994 and 1995.

They mostly dance Mainstream, Plus and Phase 2 Rounds. They have danced some Advanced in the past.

Laurie began calling with Nelson Labor in January 1997. Since Nelson's retirement he has called for West Kings Twirlers and Apple Valley Dancers.

Laurie and Wilma have attended all seven Alguire Memorial Callers Schools (odd years since 2003) and Laurie has been mentoring other callers for several years.

The Illsleys have attended every Canadian National Convention since Edmonton in 1996 except not London in 2008. (Total of 13 Nationals as of May 2016.)

Laurie and Wilma have been Treasurers of ANSSRDT since 2000. (ANSSRDT = Association of Nova Scotia Square and Round Dance Teachers)

Laurie was Chairman of MCCA for two years. (MCCA = Maritime Callers and Cuers Association)

The Illsleys have been the Registration Chaircouple for the Maritime Square and Round Dance Convention several times (organized by MCCA).